

# Minutes

of a meeting of the



## Licensing Acts Committee

held on the rising of the preceding annual meeting of Council on  
Wednesday 11 May 2016 at The Ridgeway, The Beacon, Portway, Wantage, OX12  
9BX

Open to the public, including the press

### Present:

Members: Councillors Mike Badcock (Vice-Chairman), Eric Batts, Margaret Crick, Robert Hall, Jenny Hannaby, Dudley Hoddinott, Ben Mabbett, Chris McCarthy, Julia Reynolds and Reg Waite

Officers: Steven Corrigan and Margaret Reed

Number of members of the public: 0

### LA.1 Notification of apologies for absence

Apologies for absence were submitted on behalf of councillors Charlotte Dickson and St John Dickson.

### LA.2 Minutes

**RESOLVED:** to adopt as a correct record the minutes of the committee meeting held on 25 November 2015 and agree that the chairman signs them.

### LA.3 Appointment of licensing panels

The committee considered a proposal to appoint licensing sub-committees to consider matters under the Licensing Act 2003 and Gambling Act 2005.

**RESOLVED** to:

- appoint licensing sub-committees comprising any three members of the Licensing Acts Committee;
- appoint each member of the Licensing Acts Committee to serve on any sub-committee which is convened so as to include her or him in its membership;
- agree that the sub-committees be known as licensing panels;
- authorise each licensing panel to discharge all functions under the Licensing Act 2003 and Gambling Act 2005 including determining and dealing with applications for licences, certificates, temporary events and other notices and all variations, transfers, withdrawals and reviews of such matters;
- agree that wherever possible applications should be heard by a licensing panel comprising the chairman or vice-chairman of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed licensing panel;

- authorise the head of legal and democratic services to invite an appropriate licensing panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

The meeting closed at 9.02 pm